



EMERGENCY CONTINGENCY PLAN

North Central West Virginia Airport has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Richard B. Rock at rock@flyckb.com. North Central West Virginia Airport is filing this plan with the Department of Transportation because (1) it is a commercial airport or (2) this airport may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, North Central West Virginia Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

Airport Information

Name of Airport: North Central West Virginia Airport

Name and title of person preparing the plan: Richard B. Rock

Preparer contact number: 304-842-3400

Preparer contact e-mail: rrock@flyckb.com

Date of submission of plan: 05/09/2017, updated

Airport Category: Large Hub Medium Hub Small Hub **Non Hub**

Contact Information

In the event of diversion or other irregular operations events, aircraft operators should contact the Administration Manager, Shawn Long at 304-709-3401 or Slong@flyckb.com for assistance.



Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays

North Central West Virginia Airport has limited equipment and personnel needed to safely deplane passengers from air carrier aircraft. We will utilize this equipment to deplane passengers as soon as practicable after receiving requests from such airlines at the contact number listed above. We will also provide a list of airlines, ground handlers, fixed base operators and others who may have the necessary equipment and personnel to safely deplane passengers to airlines as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency

The gates at North Central West Virginia Airport are under common use gate leases, permits, or agreements to air carriers and are controlled by the airport. We direct our common use air carrier users to make gates and other facilities available to an air carrier seeking to deplane at a gate, to the maximum extent practicable.

North Central West Virginia Airport provides a jet-bridge that accommodates to aircraft up to the size of a Boeing 737. For larger aircraft air-stairs are available for enplaning and deplaning passengers. Larger aircraft will need to deplane passengers from same parking positions using the air-stair system.

Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection

North Central West Virginia Airport does not have international passenger processing facilities. We will coordinate with local CBP and law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers on diverted aircraft who have not yet cleared United States Customs and Border Protection can be deplaned. Once these efforts are complete, we will coordinate with local CBP officials to develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

North Central West Virginia Airport has limited space for temporary screening areas. Our facilities can accommodate at least 160 people in a secure and sterile area.

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Public Access to the Emergency Contingency Plan

North Central West Virginia Airport will provide public access to its emergency contingency plan through one or more of the following means:

- Posting in a conspicuous location on the airport website (<http://www.flyckb.com>)